

GENERAL FACILITY AND HOME VISITATION PROTOCOLS

(Revision #5 amended 7/23/2021)

GENERAL CONDITIONS

- 1) All visitation is prohibited if a resident: 1) is quarantined due to exposure, 2) tests positive for COVID-19 or 3) is symptomatic.
- 2) Visitors must not be quarantining because of an exposure, positive for COVID-19 or symptomatic at the time of a visit. They must inform the facility if they develop symptoms consistent with COVID-19 within 14 days of a visit. Post notification, the visitor will not be permitted to return to the facility/home for 10 days.
- 3) Arc Broward/Barc Housing will cancel pre-arranged onsite/facility visits in the event of severe weather conditions which might impact outdoor visits from taking place safely (e.g. thunder and lightning storms, hurricane watch/warning conditions, etc.).
- 4) Arc Broward/Barc Housing will notify and inform residents, family members, legal guardians and recurring visitors of any change in the **General Facility and Home Visitation Protocol**.
- 5) In the event that visitors have questions about Arc Broward/Barc Housing's visitation protocols and the education materials/video, the following staff have been designated as subject matter experts to provide assistance:
 - Barc Housing: Chief Operating Officer, Vice President of Adult Services, Director of Nursing, Health Services Administrator, Barc Housing Administrator and Social Service Specialist
 - Group Homes: Chief Operating Officer, Vice President of Adult Services, Director of Adult Services (DAS), Director of Nursing (DON) and Nurse/LPN
- 6) Visitors who fail to abide by Arc Broward/Barc Housing's General Visitation Protocols and/or who show a general disregard for the health, safety and well-being of the their family member, staff and other residents will 1) be asked to immediately leave the facility, 2) be removed from the Authorized Visitation List, and 3) not permitted to visit again until such time that the pandemic is no longer a public health risk and all visitation restrictions are lifted.

POLICY FOR ONSITE/FACILITY VISITATION

Arc Broward/Barc Housing's General Visitation Protocol outlines:

- Facility requirements to safely allow visitation outdoors and indoors, with proper social distancing.
- Visitor requirements for safe visitation
- Visitation requirements to family homes (day and overnight)

As of Friday, July 23, 2021 the following guidelines are in effect:

- **Barc Housing**
 - Visitation days and hours:
 - Monday through Friday from 4pm – 7pm with the last visitation slot beginning at 6pm
 - Saturday and Sunday from 11 am – 4pm with the last visitation slot beginning at 3pm
 - Length of each visit: 1 hour, including completing check in and check out.
 - Total number of visitors at the facility allowed per day:
 - Monday through Friday – 6 visitors maximum (3 slots x 2 visitors)
 - Saturday or Sunday – 10 visitors maximum (5 slots x 2 visitors)
 - Number of visits per week/per resident: Two
 - Co-mingling of visitors in outdoor area: No
 - Pre-appointment required: Yes
 - Screening, including temperature checks are not required.
 - Visitors must sign in upon arrival and sign out upon departure.
 - All visitors regardless of vaccination status will have to wear facemasks when indoors. When outdoors facemasks are not mandatory, but strongly encouraged.
 - Social Distancing required: No, when visitors and residents are wearing masks.
 - Indoor visitation permitted: Yes, in common areas only
 - Location of outdoor visitation: Pavilion
 - Other: No more than two visitors per resident inside. Unlimited outdoors.
- **Group Homes**
 - Visitation days and hours:
 - Monday through Friday from 4pm – 7pm with the last visitation slot beginning at 6pm
 - Saturday and Sunday from 11 am – 4pm with the last visitation slot beginning at 3pm
 - Length of each visit: 1 hour, including completing check in and check out.
 - Total number of visitors at the facility allowed per day:

- Monday through Friday – 6 visitors maximum (3 slots x 2 visitors)
- Saturday or Sunday – 10 visitors maximum (5 slots x 2 visitors)
- Number of visits per week/per resident: Two
- Co-mingling of visitors in outdoor area: No
- Pre-appointment required: Yes
- Screening, including temperature checks are not required.
- Visitors must sign in upon arrival and sign out upon departure.
- All visitors regardless of vaccination status will have to wear facemasks when indoors. When outdoors facemasks are not mandatory, but strongly encouraged.
- Social Distancing required: No, when visitors and residents are wearing masks.
- Indoor visitation permitted: Yes, in common areas only unless the resident has a single bedroom.
- Location of outdoor visitation: Backyard/front yard porch/driveway or garage
- Other: No more than two visitors per resident, per visit at any one time

Visitors are strongly encouraged to dress comfortably and bring water or other beverages for themselves to remain hydrated for outdoor visits.

Only people on the authorized list will be permitted to visit when pre-scheduled/arranged by appointment only. Prior to any visitor's first onsite visit, he/she **must**:

- Sign a consent form noting an understanding of Arc Broward/Barc Housing's General Visitation Protocol and infection prevention and control policies.

PROCEDURES:

1) Upon arrival to the facility/home, visitors will be required to remain in their car. A designated staff member will proceed to the car to sign the visitor in. All visitors must also sign the visitor log at the end of the visit.

2) All visits must be scheduled by appointment with at least 24 hours' notice with the Social Service Specialist directly. **Drop in visits are not allowed.**

3) Visits will not be monitored by a designated staff member, but adherence to protocols is still required.

4) During the entire visit, all visitors must do the following to ensure resident, staff and facility safety:

- All visitors regardless of vaccination status will have to wear facemasks when indoors. When outdoors facemasks are not mandatory, but strongly encouraged.

- Vaccinated residents and visitors can eat with family members outdoors while physically distanced.
- Visit in the designated area only.

4) During the visit, if a resident wishes to end the visit early (prior to the end of the hour time slot), the visitor will be asked to sign out and leave the premises. Further, if a resident displays behavioral challenges which are counterproductive to the visit and/or compromise the physical safety of the visitor, staff and/or him/herself, the visit will be terminated and the visitor will be asked to sign out and leave the premises.

6) Indoor and outdoor areas will be cleaned and disinfected in-between visits.

POLICY FOR OFFSITE VISITATION

Visits outside of the facility have been expanded to include, not only family homes, but also restaurants, parks, etc., with the requirement of following CDC recommendations, i.e. fully vaccinated residents do not need to wear masks, but physical distancing, proper hand sanitation and avoiding crowded areas is still required.

Prior to each offsite visit, family members will be required to sign a “Family Home Visit Agreement” form noting an understanding of Arc Broward/Barc Housing’s General Visitation Protocol. Family members will agree to the following:

- They will ensure, to the best of their ability, that anyone the resident comes in contact with will:
 - NOT have any symptoms of COVID 19 or other not be feeling well,
 - NOT have been exposed to someone with confirmed COVID 19 within 10 days of the start of the visit, AND
 - NOT be COVID 19 positive at the time of the visit.
- They will ensure that EVERYONE who is not fully vaccinated and present in the house wears masks, practices social distancing and proper hand sanitation at all times.
- They will strongly encourage and reinforce the resident to wear a mask and eye protection (as tolerated) and will be regularly prompted to follow proper hand sanitation procedures. Note: PPEs will be provided by the facility.
- They will immediately notify Arc Broward if anyone who was in contact with the resident tests positive or has COVID-like symptoms for at least 10 days after the visit.

The following conditions are required:

- Length of each visit: As coordinated, but in compliance with funders' regulations.
- Pre-notification required: YES, with 48 hours' notice
- PPEs required: Yes, for non-vaccinated residents and families. Surgical or KN95 (without respirators), will be provided by the facility, if needed

Pick Up Procedures: Pick up will be pre-arranged through the Social Service Specialist. Day/time will be scheduled, for orderly and coordinated pickups.

- At the designated day/time, the family member(s) will arrive onsite and remain in the vehicle.
- He/she will call to inform that he/she is present and waiting outside.
- The resident will be accompanied to the vehicle by the designated person(s).
- Any paper work for medication, visit forms, etc. will be signed.
- Personal belongings, including a "grab and go" PPE bag with surgical masks and goggles, will be provided.

Return Procedures: Drop off will be pre-arranged through the Social Service Specialist. Day/time will be scheduled, for orderly and coordinated pickups.

- At the designated day/time, family member(s) and resident will arrive onsite and remain in the vehicle.
- Family member will call to inform that he/she is present and waiting outside.

All vaccinated resident and residents who are within 90 days of a positive COVID test will no longer have to receive a PCR test five days post their return. Unvaccinated residents and residents who are not fully vaccinated and past 90 days a positive COVID test will still have a PCR test performed approximately five days after their return.

9/8/2020	Release	Initial release based on the Governor's Task Force recommendations.	COO
----------	---------	---	-----

10/28/2020	Rev #1	Changes made as indicated: The designation of Essential Caregiver was removed. The definition of Compassionate Care Visitor was expanded. However, Arc Broward/Barc Housing's General Visitation Protocol does not include conditions for Compassionate Care Visitors as none of the residents currently meet the conditions necessary for such. The age restriction of 18 years old has been lifted. There can be more than five visitors on the Approved Visitor List. Outdoor visitation is now allowed even if there is a staff or resident that tests positive.	COO
2/26/2021	Rev #2	Added language to include offsite/home visits with families.	COO
5/10/2021	Rev #3	Changed hours and days for onsite visitation. Visits no longer monitored by staff. Offsite visits can include community outings. Changed PCR testing requirements for offsite visits for fully vaccinated residents and residents who are within 90 days of a positive COVID test. Added indoor visitation. Removed outdoor mask wearing. Permitted activity while on visits to include locations other than family home with proper masking.	COO
5/28/2021	Rev#4	Removed screening, including temperature checks for all visitors. Removed mask wearing and social distancing requirements when resident and family member(s) are fully vaccinated.	COO
7/23/2021	Rev#5	Added all visitors regardless of vaccination status will have to wear facemasks when indoors. When outdoors facemasks are not mandatory, but strongly encouraged.	COO